

GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

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MINUTES
BOARD OF DIRECTORS REGULAR MEETING
May 19, 2005, 7:30 p.m.

CALL MEETING TO ORDER: The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Clark at 7:39 p.m.

ROLL CALL: Attending Directors: President Matthew Clark, Vice President Leonard Woren, Treasurer Ric Lohman, and Board Member Gael Erickson. Secretary Fran Pollard was absent.

Attending Staff: General Manager Chuck Duffy, Administrator Delia Comito, and District Legal Counsel Shandra Dobrovoly (substituting for Jonathan Wittwer).

PLEDGE OF ALLEGIANCE: President Clark led those present in reciting the Pledge of Allegiance.

GENERAL PUBLIC PARTICIPATION
None.

President Clark appointed Director Erickson as Secretary Pro-tem.

ACTION AGENDA

1. Consideration of Resolutions approving the Fiscal Year 2005/06 Sewer Authority Mid-Coastside General and Collection System Operating and Capital Budgets.

ACTION: Director Lohman moved to approve the Resolution Approving the FY 2005-06 General and Collection System Operating Budget for Fiscal Year 2005/2006. (Res. 2005-003). (Lohman/Erickson). Approved 4-0.

ACTION: Director Woren moved to approve the Resolution Approving the FY 2005-06 General and Collection System Capital Budget for Fiscal Year 2005/2006. (Res. 2005-004). (Woren/Lohman). Approved 4-0.

2. Consideration of Granada Sanitary District Budget for Fiscal Year 2005/06.

The General Manager presented the draft District budget for discussion, and outlined the highlights in the new budget. He also pointed out that revenues collected for the past year were substantially higher than anticipated due to unexpected collection of connection fees and a refund from the ERAF program. The budget will be brought back at the next regular board meeting for approval.

3. Consideration of letters to the California State Legislature concerning bills SB 135, SB 393, and AB 1234.

The General Manager indicated that this item was placed on the agenda at the request of Director Woren. District Counsel and staff provided an overview of the proposed bills, as well as the relating the CSDA's position on each.

ACTION: Director Lohman moved to direct the General Manager to: 1) Have the District Counsel provide a brief on the potential impacts to the District of SB 135; 2) Send a letter on behalf of the Board opposing SB 393; 3) Send a letter on behalf of the Board opposing AB1234. (Lohman/Woren). Approved 4-0.

To accommodate a member of the public who arrived for an item on the Consent Agenda, President Clark reordered the agenda, moving item 10 before item 4.

10. Approval of Class 3 Mainline Extension Permit: Cortez Avenue, Miramar, APN 048-025-470, Owner: Shore Acres Partners

ACTION: Director Woren moved to approve the Class 3 Mainline Extension Permit: Cortez Avenue, Miramar, APN 048-025-470, Owner: Shore Acres Partners. (Woren/Lohman). Approved 4-0.

4. Consideration of Actions and Communications Regarding Point Pillar Project Developers, LLC Claim that Actions by the District in 1999-2000 Constituted Delay Warranting Time Extension for the Pillar Point Harbor Village Project Development Agreement Between Point Pillar Project Developers and the County of San Mateo.

Director Woren requested this item to be placed on the agenda to discuss sending a letter to the County Board of Supervisors to refute the Point Pillar Project Developers contention that the District was partially responsible for the delay of their permit and basis for their extension request. The Board held a general discussion.

ACTION: Director Woren moved to: 1) Send a letter, approved by District Counsel, to the County Board of Supervisors stating that the District is not the cause of the delay in the Point Pillar development, as alleged in Point Pillar's application for a time extension for their development agreement; 2) Authorize Director Woren to attend the County's public hearing on the project as the representative of the District Board. (Woren/Lohman). Approved 4-0.

CONSENT AGENDA

5. Approval of Regular Meeting minutes for April 21, 2005.

6. Approval of May 2005 warrants totaling \$113,187.76. (Check#1962-1989).

7. Approval of Assessment District Administrative Costs Fund distribution #21 totaling \$1,536.98.

8. Approval of March 2005 Financial Statements.

9. Approval of Revised Findings and Decision for Sewer Permit Variance: Owner: Daniel Polk, Agent: Nina Woolsey, APN: 047-212-100, Palma & Ferdinand, El Granada.

ACTION: Director Woren moved to approve the Consent Agenda. (Woren/Lohman). Approved 4-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

11. Sewer Authority Mid-Coastside: April 22, 2005 Special Meeting-Sewer Lateral Workshop, April 25, 2005 Regular Meeting

Director Woren reported on the Sewer Lateral Workshop he attended along with several other SAM board members. He also provided a briefing on the Pillarcitos Creek Water Summit he attended.

12. Report on other seminars, conferences, or committee meetings.

INFORMATION CALENDAR

13. Treasurer's Report.

The Treasurer reported on the transactions within the District's General Account. The Administrator was asked to not include future bank statements in the agenda packet.

14. General Manager's Report.

None.

15. Administrator's Report.

The Administrator reported that staff will begin work to prepare the annual Sewer Service Charge and Delinquent Garbage Reports for the 2005/2006 tax roll, which will be on the next regular meeting agenda.

16. Attorney's Report.

None.

FUTURE AGENDA ITEMS

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 10:25 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Gael Erickson, Secretary Pro-tem

Date Approved: June 16, 2005